

 <p>South Dakota Council on Developmental Disabilities</p>				<p>Quarterly Meeting Oct. 22, 2021 9 a.m. - 1 p.m. Central Time 8 a.m. – Noon Mtn. Time</p> <p>Zoom Link Available by Contacting Council Director in advance <a href="mailto:Arlene.poncelet@state.sd.us">Arlene.poncelet@state.sd.us</a></p>	
<p><b>MISSION STATEMENT</b></p> <p>To assist people with intellectual and developmental disabilities and their families in achieving the quality of life they desire through advocacy and systems change.</p> <p><b>PURPOSE:</b> To conduct the business of the Council.</p>				<p>Meeting Agreements:</p> <ul style="list-style-type: none"> <li>• Cell phones off or on vibrate</li> <li>• One person talks at a time</li> <li>• Be respectful</li> <li>• Let everyone know prior to a vote if you have a conflict of interest and will not be voting.</li> </ul>	
Agenda Item	Owner	Info Discussion Vote	Desired Outcome	Come Prepared to...	Time Allotted (approximate times)
<p>1. Welcome, Introductions &amp; Opening Round</p> <p>New Members – Caryn, Tina, Jessie, Julie and Marlys</p>	Marcie	Info	Provide a positive focus for the day - read the Mission Statement; meet new members	Share your name, position/role on the council and something positive from the past 3 months.	20 minutes (9 – 9:20 a.m.)

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2. Standing Items <ul style="list-style-type: none"> <li>• Approve Agenda</li> <li>• Review Meeting Agreements</li> </ul>	Marcie	Info Vote	Revise agenda if needed, accept agenda and review meeting agreements.	Offer changes or additions. Vote to accept the agenda.	5 minutes (9:20 – 9:25 a.m.)
3. Approve Minutes	Marcie	Info Discussion Vote	Approve minutes of the meeting held July 14, 2021	Offer changes. Vote to approve.	5 minutes (9:25 – 9:30 a.m.)
4. Directors Report	Arlene	Info Discussion	Learn about state and national topics.	Listen and ask questions.	10 minutes (9:40 – 9:50 a.m.)
5. Budget Update	Arlene	Info Discussion Vote	Understand Council's budget and available grant funding.	Ask questions, discuss and vote to accept.	20 minutes (9:50 – 10:10 a.m.)
6. Grant review process overview	Arlene	Info Discussion	Understand the grant review process.	Ask questions and discuss.	5 minutes (10:10 – 10:15 a.m.)
7. Grant Application – Partners in Policymaking Year 30 & Recruit for Year 31	Marcie	Info Discussion	Everyone understands what this project is about and has their questions answered.	Listen and be prepared to ask questions.	30 minutes (10:15 – 10:45 a.m.)

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8. BREAK	All		Get refreshed and energized for the rest of the meeting		15 minutes (10:45 – 11 a.m.)
9. Determine Grant Funding	Marcie	Discussion Vote	Discuss grant presentations and make decisions on funding.	Discuss the applications and vote on funding.	10 minutes (11 – 11:10 a.m.)
10. Request for Proposals (RFP)	Marcie	Discussion	Discuss RFP for Assessment of mental health services for people with IDD.	Discuss options for completing an assessment	30 minutes (11:10 – 11:40 a.m.)
11. Policy Review	Marcie & Arlene	Discussion Vote	<p>Review changes to policies recommended by the Executive Committee.</p> <ul style="list-style-type: none"> <li>• Mission Statement &amp; Statement of Principles</li> <li>• Evaluation &amp; Compensation for Exec Director</li> <li>• Grants</li> <li>• Personnel</li> <li>• Position Description Exec Director</li> <li>• Review of Designated</li> </ul>	<p>Discuss recommended changes and vote on approval.</p> <p>We will talk about as many as we can but probably not all of these policies.</p>	30 minutes (11:40 a.m. – 12:10)

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			<p>State Agency</p> <ul style="list-style-type: none"><li>• Conflict of Interest (new) &amp; Form</li><li>• Member Commitments (new)</li><li>• Conference or Event Sponsorships (new)</li><li>• Bylaws (for review only at this meeting)</li></ul>		
Agenda Item	Owner	Info Discussion Vote	Desired Outcome	Come Prepared to...	Time Allotted (approximate times)
12. Election of Officers	Marcie	Nominate Vote	<p>Elect New Officers</p> <ul style="list-style-type: none"><li>• Chairperson</li><li>• Vice Chairperson</li><li>• Member-at-Large</li></ul>	Volunteer or nominate someone for officer positions.	15 minutes (12:10 – 12:25 p.m.)
13. Public Comment	Marcie	Info	Members of the public can share concerns or successes with the Council.	Listen and ask questions.	30 minutes (12:25 – 12:55 p.m.)
14. Adjourn	Marcie	Vote	End the regular meeting	Motion	1 minute (1 p.m.)